Annual General Meeting Minutes

Date/Time: Wednesday, August 14, 2024 at 6pm ET
Location: Zoom
In attendance: Brent Jolly, Zane Schwartz, Paul Schneidereit, Paula Tran, Katrina Clarke, Julie Sobowale, Kathleen Martens, Alex Cetateanu, Najib Asil, Liviu Pendefunda, Monique Durette (ex officio)

1. Call to order: 6:05 pm ET
2. Approval of agenda:
    a. MOTION to approve the agenda as presented. M: P. Tran, S: P. Schneidereit, Carried.
3. Approval of 2023 draft AGM minutes
    a. MOTION to approve the 2023 AGM minutes. M: B. Jolly, S: P. Tran. Carried
4. Chair's report - Z. Schwartz
    a. No report to submit
5. President's report - B. Jolly
    a. Verbal report presented. Focus of past year has been strategic plan items. Toronto 2024 conference went well.
    b. MOTION to approve the verbal report as presented. M: K. Clarke, S: P. Tran, Carried.
6. Treasurer's report - P. Schneidereit
    a. Verbal report presented, consisting of a summary of the financial statements.
    b. MOTION to approve the verbal report as presented. M: B. Jolly, S: P. Tran, Carried.
    c. a. Review and approval of 2023 financial statements prepared by Kriens-LaRose Accounting
    d. MOTION to approve the 2023 financial statements as prepared by Kriens-LaRose Accounting. M: B. Jolly, S: P. Tran, Carried
7. CRO reports
    a. By-election held in fall 2023 - P. Tran
        i. Presented report.
        ii. MOTION to ratify the fall 2023 by-election results. M: P. Schneidereit, S: B. Jolly, Carried.

   b. General election held in spring 2024 - K. Clarke
      i. Paul assumes the chair role for the vote.
      ii. MOTION to ratify the spring 2024 election results. M: B. Jolly, P. Tran, Carried.
8. Special business - Adoption of Articles of Amendment (Articles of Amendment / Schedule A)
   a. Approval of changes to articles of the corporation related to non-membership items
      i. Explanation provided as to how this changes any functions of the CAJ
         1. Only Class A members eligible to vote on this item
         2. MOTION to approve the portion of the Articles of amendment related to non-membership items. M: B. Jolly, S: K. Clarke, Carried.
   b. Approval of changes to articles of the corporation based on Jan 2024 approved bylaws changes to membership categories
      i. Explanation provided as to how memberships will be transitioned once the certificate of change is issued by Corporations Canada
         1. All membership types eligible to vote on this item
         2. MOTION to approve the portion of the Articles of amendment related to membership items. M: J. Sobowale, S: P. Tran, Carried.
9. Other business
   a. Appointment of auditors for 2024
   b. MOTION to approve the re-appointment of Kriens-LaRose Accounting as the auditors for the 2024 fiscal year. M: P. Schneidereit, S: B. Jolly, Carried.
10. Adjournment
   a. MOTION to adjourn the meeting. M: B. Jolly, S: K. Clare, Carried.
   b. Meeting adjourned at 6:34 pm ET