

CAJ board of directors
Jan. 11, 2015, 2 p.m. ET
Via teleconference / Skype

IN ATTENDANCE: D. Bass, P. Schneidereit, H. Rodrigues, N. Taylor-Vaisey, C. Meyer, P. Martel, K. Eschner, E. Bessner, M. Atthwal, S. Holman, J. Akerley.

1. Call to order - D. Bass

2. Additions to the agenda - D. Bass

No additions. H. Rodrigues moves, N. Taylor-Vaisey seconds.

3. Approval of the agenda - D. Bass

4. Approval of the minutes - D. Bass

- [Oct. 19, 2014](#)

C. Meyer moves, P. Martel seconds

5. Business arising from the minutes - Board

- [Task list](#)
- H. Rodrigues trying to resuscitate live task list (google docs), to keep accountability
- Advocacy white-list: hasn't occurred yet.
- EU fellowship: C. Meyer has an update in chapter report. They aren't moving as fast as originally indicated, still want to meet with H. Rodrigues.
- Reword registration message: H. Rodrigues has updated it
- Media Mag, printing awards issue is taken care of by E. Bessner and team.
- Student reps on national board- no movement, reports E. Bessner.
- 2016 conference
 - P. Schneidereit has made contact with Margo Goodhand
 - Erin Moore can't make it to speak with people. The board is discussing Terra Tailleux
 - Budget to support printing/ mailing of next awards issue: this question remains live.

6. Chair's report - D. Bass

- [Report on resolutions voted on by email](#)

P. Schneidereit moves report acceptance. D. Bass seconds

7. [President's report](#) - H. Rodrigues

- Kirk LaPointe to be appointed to ethics committee?

P. Schneidereit moves to reappoint LaPointe, H. Rodrigues seconds.

- Sheridan/Algonquin student chapters
 - referred to bylaw committee

- added to E. Bessner's task list
- N. Taylor-Vaisey takes control of bylaw committee
- K. Eschner reports that Personal Insurance conversation is ongoing, with hopeful launch date of Feb. 3 or 10.

H. Rodrigues moves report acceptance, J. Akerley seconds.

8. [Treasurer's report](#) - P. Schneidereit

- Final [2014 budget overview](#)
- Approval of the [2015 budget](#)

P. Schneidereit moves to accept budget/report, seconded by J. Akerley.

9. [Community manager's report](#) - C. Meyer

- Ottawa chapter report given with Community Manager's report
- Carl/Ellin/Hugo/Kat will meet on newsletter

C. Meyer moves report acceptance, P. Schneidereit seconds.

10. [Administrator's report](#) - K. Eschner

- we're going to make the newsletter more image-heavy

Noted and filed.

11. Committee reports

a) [Awards committee](#) - H. Rodrigues

H. Rodrigues will reach out to Tamara Baluja's replacement regarding promotion.

H. Rodrigues moves to accept report, E. Bessner seconds.

b) [Membership services committee](#) - E. Bessner

- Newsletter: Media Mag intern is referred to publications committee.
- Adobe discount: E. Bessner will ask ongoing questions.
- Membership cards: TASKS- H. Rodrigues will do contract-related stuff; K. Eschner will work with P. Schneidereit to figure out what is owed to Colourkraft.

E. Bessner moves to find another membership card provider, H. Rodrigues seconds.

- Media Mag- K. Eschner TASKED in next newsletter and social media to request feedback on Media Mag.

E. Bessner moves to accept report, J. Akerley seconds.

c) [Events committee](#) - P. Schneidereit / N. Taylor-Vaisey

Report delivered orally.

P. Schneidereit moves to accept report, N. Taylor-Vaisey seconds.

d) [Advocacy committee](#) - S. Holman

There is no report of the advocacy committee, as the committee hasn't met.

Submission to the Better Business Bureau must be drafted and floated to committee.

12. Chapter / Region reports

a) Saskatchewan - F. Biber

No report submitted.

b) Toronto - L. Nguyen

Portfolio review coming up in Feb.

c) National Capital Region (in community manager report above) - C. Meyer

See community manager report.

d) B.C. / Yukon - D. Bass

TASK- K. Eschner will get information about BC events in April

e) Alberta / NWT - S. Holman

No report submitted.

f) Manitoba / NWO - S. Kavanagh

No report submitted.

g) Quebec - M. Singh Attwhal

No report submitted.

h) Atlantic - J. Akerley, P. Martel

No report submitted.

13. New business – Board

No new business.

14. Date and time of next meeting – Board

- Annual meeting - June 7, 2015 in Halifax, morning (Atlantic time)
- Organizational meeting / regular board meeting scheduled for 20-21 June, 2015.

15. Adjournment

J. Akerley moves to adjourn meeting, P. Schneidereit seconds.