

CAJ board of directors meeting, Jan. 21, 2018

Location: Zoom call

Present: Rachel Aiello, Kathleen Martens, Ken Partridge, Hugo Rodrigues, Paul Schneidereit, K. Speckert (stenographer), Nick Taylor-Vaisey, Rachel Ward, Terra Tailleir

1. Call to order (2 p.m. ET) - K. Partridge

2. Additions to / approval of agenda - K. Partridge

None arising. Motion to approve - Kathleen Martens, seconded by Rachel Aiello.

3. Corrections to / approval of last board meeting [minutes](#) - K. Partridge

None arising. Motion to approve - Nick Taylor-Vaisey, seconded by Kathleen Martens.

4. [President's report](#) - N. Taylor-Vaisey

a. Interns!

b. The future of CJFE

i. Discussion about helping CJFE takes place. P. Schneidereit, N. Taylor-Vaisey, K. Partridge contributing.

ii. Member of the Board to reach out to CJFE with "lessons learned" from CAJ's past re: financial strategy

c. The future of listservs.

i. Discussion about shutting down the listserv takes place P. Schneidereit, H. Rodrigues, N. Taylor-Vaisey, K. Partridge, R. Ward, R. Aiello contributing. Member of the Board to notify listserv of the shutdown, provide context for shutdown.

d. Succession planning

i. [October meeting notes](#)

Motion to approve report - Nick Taylor-Vaisey, seconded P. Schneidereit

5. Chair's report - K. Partridge

6. [Chief returning officer's report](#) - H. Rodrigues

- a. Discussion about new structure of the board, positions up for election this year, promoting via social and newsletter
Motion to approve report - H. Rodrigues, seconded R. Ward.

7. [Treasurer's report](#) - P. Schneidereit

- a. [2017 budget \(final\)](#)
- b. [2018 budget \(proposed\)](#)
 - iii. Discussion of proposed 2018 budget takes place T. Tailleur, H. Rodrigues, N. Taylor-Vaisey contributing.
 - iv. **Motion** to approve proposed 2018 budget - moved P. Schneidereit, seconded N. Taylor-Vaisey. Passed.
 - v. **Motion** to invite Kirsten Smith to AGM and cover expenses travel and accommodation. Moved by P. Schneidereit, seconded H. Rodrigues. Passed.

Motion to approve report. Moved P. Schneidereit, seconded R. Aiello. Passed.

8. Committee reports

- a. Advocacy - T. Tailleur (verbal)
 - i. Create a plan for advocacy work
 - ii. Terra to step down as chair of the committee - new candidate needed.

Motion to approve report. Moved by T. Tailleur, seconded P. Schneidereit.
Passed.

- b. [Awards](#) - H. Rodrigues

Motion to approve report. Moved by H. Rodrigues, seconded by P. Schneidereit.
Passed.

- c. Ethics - N. Taylor-Vaisey (verbal)

Motion to approve report. Moved by N. Taylor-Vaisey, seconded by K. Martens.
Passed.

d. Events - T. Tailleur (verbal)

- i. Discussion of a possible draw for free conference pass and hotel stay.

Motion to approve report. Moved by T. Tailleur, seconded by P. Schneidereit. Passed.

e. Finance - P. Schneidereit

Motion to approve report. Moved by P. Schneidereit, seconded by N. Taylor-Vaisey. Passed.

f. Membership - R. Ward (verbal)

- i. [Updated membership numbers](#)
- ii. [J-school outreach](#): a possible division of work
- iii. Discussion about compensation for graphic designers contributing to CAJ conference materials.

Motion to approve report. Moved by R. Ward, seconded by T. Tailleur. Passed.

9. Chapter/regional reports

- a. B.C./Yukon
- b. Alberta/N.W.T.
- c. Manitoba/NWO
- d. Toronto
- e. Ottawa
- f. Quebec
- g. Atlantic

10. Administrator's report (verbal)

Motion to approve report K. Martens, seconded H. Rodrigues. Passed.

11. New business - K. Partridge

- a. Nick term ending in June
- b. Someone needed to manage CAJ40 email account

12. Date of next meeting - K. Partridge

Tentatively June 9-10

13. Adjournment - K. Partridge
Moved at 4:29 p.m. by H. Rodrigues.